

**BY ORDER OF THE COMMANDER  
42D AIR BASE WING (AETC)**



**MAXWELL AFB SUPPLEMENT 1  
AFMAN 23-110, VOLUME 2,  
PART 2, CHAPTER 14  
25 JUNE 2002**

**Supply**

**STORAGE AND RELATED OPERATIONS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(Mr Charles D. Ellis)  
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**AFMAN 23-110, Volume II, Part Two, Chapter 14, is supplemented as follows.** A star (★) indicates changes since previous edition.

14.6.2. The Central Locator Office (warehouse 01 of building 1154) maintains a warehouse document file for all stockrooms and open storage areas. This file is maintained by calendar month within FSC for a period of 12 months.

★14.14. Customers use Government Purchase Card (GPC) procedures to procure and refill gas cylinders.

★14.17.2. In case of accidental breakage or spillage of any hazardous commodities, the Chief, Combat Operations, or designated representative, is authorized to contact directly any agency deemed necessary to properly handle these emergencies. These agencies include, but are not limited to, the Bioenvironmental Engineer Services (BES), Chief of the Fire Department, and the Base Safety Officer. Immediately after contacting any of these agencies, the Chief of Supply (COS) or Management and Systems Officer is contacted and informed of any action taken. Also, all personnel must be evacuated from the immediate area and not allowed to return until cleared to do so by the above agencies. Training of personnel in safe handling procedures for health hazard items is the responsibility of each element supervisor.

14.17.4. The COS and BES use the Authorized Users List produced by the Environmental Management Information System (EMIS). Reference AFI 32-7086, *Hazardous Materials Management*, Chapter 2.

★14.23.2. The Warehouse Inspection Program will be conducted.

★14.23.2. NOTE: Storage and Issue manages their own functional check assets and Pickup and Delivery monitors the program. Pickup and Delivery reviews dated items.

14.23.4. The Warehouse Inspection Program will be conducted.

★14.28.3. Pickup and Delivery is responsible for NPPC 4 load action.

14.41.5. A health hazard listing is produced semiannually in both warehouse location and stock number sequence.

14.42.1. The COS and BES use the Authorized Users List produced by EMIS.

14.53.4. The Pickup and Delivery supervisor ensures all delivery delays are documented on the DD Form 1348-1, **DOD Single Line Item Release/Receipt Document**. The reverse side of the DD Form 1348-1 may be used for additional comments.

★14.53.5. (Added) (MAFB) Issues:

<u>Delivery Priority</u>	<u>Supply Response Time</u>
01-02	ASAP but NLT 30 minutes
03	ASAP but NLT 1 hour
04	ASAP but NLT 4 hours (See note below)
05	ASAP but NLT 8 hours (See note below)
06	ASAP but NLT 12 hours (See note below)

★14.53.6. (Added) (MAFB) Due-Out Releases (DOR):

<u>Delivery Priority</u>	<u>Supply Response Time</u>
02	ASAP but NLT 1 hour
04	ASAP but NLT 4 hours
05	ASAP but NLT 8 hours

**NOTE:** Supply will not dispatch vehicles solely for the purpose of meeting the specified supply delivery time; however, Pickup and Delivery will make all deliveries for these priorities not later than the end of the next duty day. Property delivered to Maxwell-Gunter Annex will conform to the established runs 1000 hours and 1400 hours. Any request or documents processed after 1400 hours are delivered the next workday on the 1400 run.

★14.68.3. Deliver FOB property to Pickup and Delivery for research and processing.

- ★14.73.2. The Pickup and Delivery Supervisor determines if temporary inspection authority is granted to perform inspection duties. Element chiefs requiring authority for individuals to perform temporary inspection duties submit a letter to the Pickup and Delivery Supervisor. Upon termination or reassignment of personnel, element chiefs notify the Pickup and Delivery Supervisor that the stamp is no longer required.

RONALD G. BRANSFORD, Major, USAF  
Commander, 42d Supply Squadron